

Dragon® NaturallySpeaking® Medical 9.5 and Higher

Creating Step-by-Step Voice Commands

Step-by-Step voice commands are used to activate menu and keystroke commands that appear in your applications. For example, if pressing **Ctrl+P** causes your application to print a document, you can create a Step-by-Step command that prints a document by sending the **Ctrl+P** keystroke to the application.

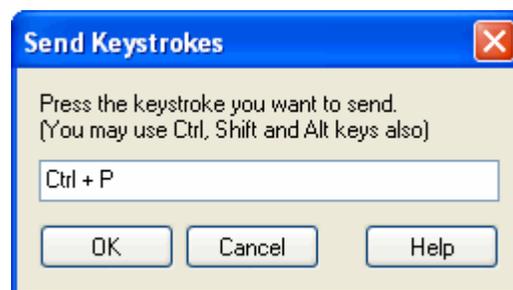
To Create a Step-by-Step Voice Command:

1. If it is not already running on your computer, start *Dragon NaturallySpeaking*.
2. On the **DragonBar**, click **Tools**.
3. Select **Add New Command** or say “**Add new command.**” The **MyCommands Editor** dialog box appears.
4. Make sure the cursor is in the **MyCommand Name** field.
5. Using your microphone, say a name for your command. For example to create a command that allows the user to print, you may want to say “**print document**” for the command name.
6. **(Optional)** In the **Description** field, dictate a short description of the command’s function.
7. **(Optional but recommended)** From the **Group** dropdown list, select a group, or create a new group.
8. For **Availability**, select **Application-specific**.
9. Open the application in which you want the command to work. For example, to have the Step-by-Step command work in your EMR, open the EMR application. Then return to the **MyCommands Editor** dialog box.
10. In the **Application** field, click the drop-down list to view all open applications.
11. Find your application and select it.



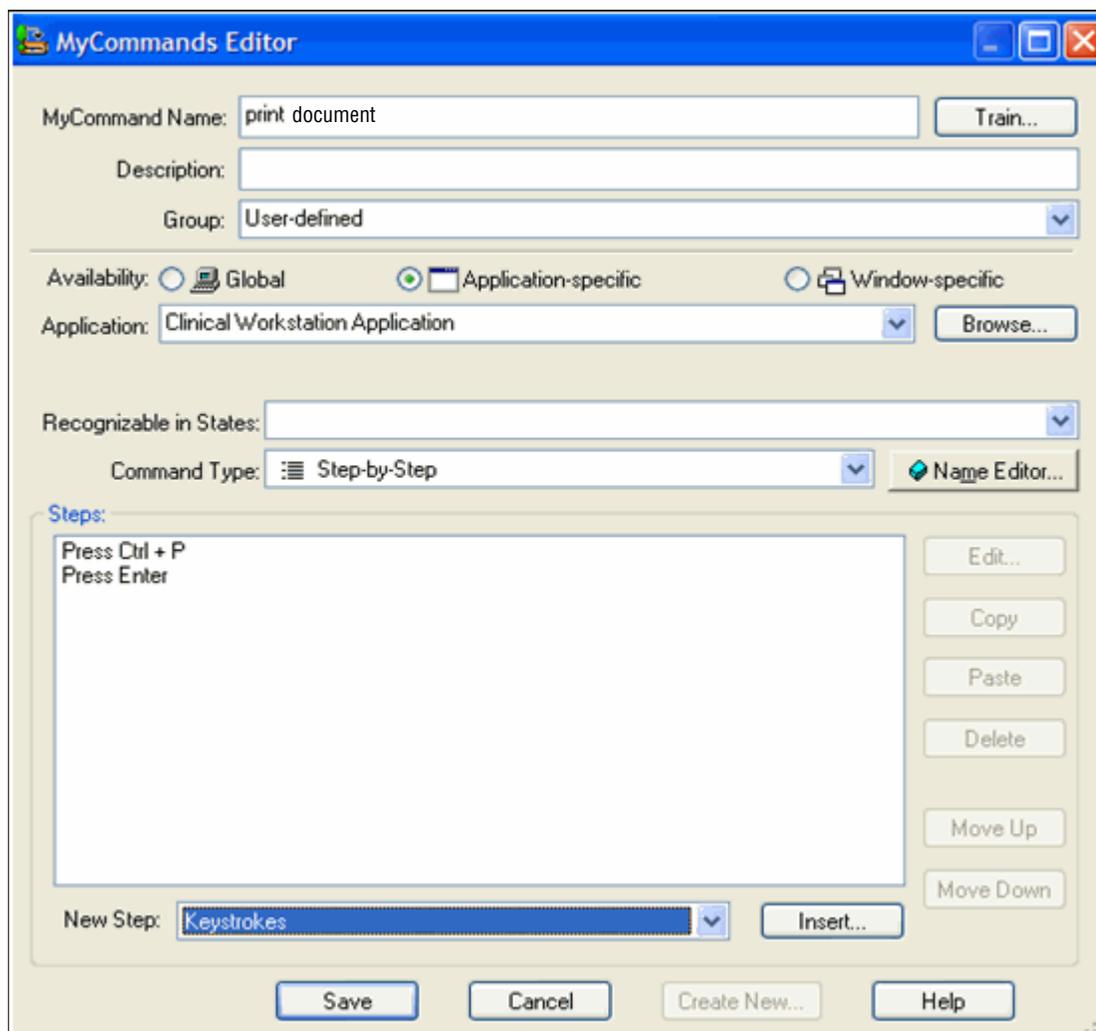
12. From the **Command Type** drop-down list, select **Step-by-Step**.
13. In the **Steps** section of the dialog box, enter the steps you want the command to perform:
 - Select the type of step from the **New Step** drop-down list (near the bottom of the dialog box).
 - Click the **Insert** button.For example, to create the print command, select **Keystrokes** from the **New Step** drop-down list and click **Insert** to bring up the **Send Keystrokes** dialog box.

14. In the **Send Keystrokes** dialog box, type the actual keystrokes you want the step to execute. The keystrokes appear in the box provided; in this example, press the **Ctrl** and **P** keys on the keyboard.
15. Click **OK** in the dialog box. The keystrokes appear in the **Steps** list. In this example, they appear as **Press Ctrl + P**.
16. Repeat steps 13 through 15 as needed until you have completed your command.



Note: You can continue to insert and position as many **New Step** combinations as needed.

The illustration below shows an example of a complete Step-by-Step command.



17. Click **Save** to save the entire Step-by-Step command.

To Use a Step-by-Step Voice Command:

18. Open the application you want to use.
19. With your microphone turned on, say the command name. The actions of the command take place on your screen.