**Job Title:** CHIEF MEDICAL INFORMATION OFFICER, BUMED

**Reports to**: Chief Information Officer (Deputy Chief, M6) **Job Summary**

Works in close partnership with the Chief Information Officer and the M3/5 Clinical Informatics Directorate. Responsible for supporting the development of clinical information systems that assist clinicians in the delivery of safe, effective, high quality patient care. Participates as a member of the Electronic Health Record Advisory Board (EHRAB), the Management Capabilities Board (MCB) and the Clinical Informatics Advisory Board (CIAB) in representing the needs and requirements of the physician and non-physician clinician communities and serves as an advocate of management in promoting the use of information technology in the clinical setting. Works in partnership with Information Technology teams to translate clinician requirements into specifications for new clinical systems.

**Job Responsibilities**

1. Chairs clinical advisory groups (EHRAB and Capabilities Management Working Group) to provide broad-based input into the design and enhancement of the clinical information systems to support excellence in patient care.
2. Engages care providers (including physicians, mid-level providers, nursing staff, ancillary department personnel, medical records professionals and others) in the development, integration and use of clinical information systems.
3. Fosters an understanding of and empathy for clinician needs from information technology and builds relationships to gain support of IT initiatives. Is highly responsive to user needs, including training and support, to assure wide spread acceptance and use of the clinical systems.
4. Reviews medical informatics trends, experiences and approaches, and develops technical and application implementation strategies.
5. Teaches, lectures, motivates and projects a knowledgeable and informed presence for the clinical and administrative staff on national IT initiatives.
6. Works in concert with Information Technology services to design, acquire, evaluate, integrate and implement systems supporting patient care activities.
7. In conjunction with M3/5 Directorates, and as requested, assists in the organization and design of clinical pathway models with physician, nursing and administrative leadership, and will assist in modification of these models to gain maximum efficacy and support for patient care and service.
8. Facilitates automation of clinical "rules" (i.e. guidance, instructions, CPGs) and protocols supporting patient care, as well as the design of clinical system features that leverage automation to maximize communication among clinicians as well as to enhance safety, productivity, and quality.
9. Serves as a member of the EHRAB, the CMIO Working Group (MHS), Clinical Systems Design Working Group (MHS) and any other BUMED or MHS committees needed to accomplish the responsibilities of the role.
10. Assists the CIO in formulating and implementing an IT Strategic Plan which supports the objectives of the Navy Surgeon General and the Military Health System.
11. Will be actively involved in the assessment and planning of technological infrastructure for use in new military treatment facilities.
12. Serves as a member of the IT leadership team.

**EDUCATION and EXPERIENCE**

1. The Chief Medical Information Officer will be a licensed physician with recent medical practice sufficient to gain broad based knowledge and expertise in patient care delivery.
2. It is expected that the CMIO will maintain current practice in his/her specialty.
3. A minimum of two years work experience in medical informatics is required.
4. A degree in informatics, information systems management or computer science at the Bachelor or Masters level is highly desired but not required.

**SPECIAL SKILLS**

1. Possesses excellent interpersonal skills and can work effectively with diverse personalities. Must be approachable, show respect for others and be able to present data with effective communication and presentation skills. Must be an effective consensus builder.
2. Possesses a good grasp of clinical workflow in both inpatient and outpatient settings and an interest in clinical information systems and outcomes measurement.
3. Must have the ability to develop flexible, transferable models for pathways of care.
4. Is a strong leader with a mature sense of priorities and solid practical experience who can design and implement systems within the framework of technical boundaries.
5. Is politically savvy, has a high tolerance for ambiguity and can work successfully in a matrix management model.
6. Is a systems thinker with strong organizational skills who can pull all the pieces together and deliver on time and within budget.
7. Is a strong manager who is adaptable and has strong collaborative management style, a creative thinker with high energy and enthusiasm and a team player who promotes the concept of people working together versus individual performance.
8. Is a contemporary clinician who understands major trends in healthcare and managed care, and is familiar with point of care products and medical informatics trends and tools.

Dated 11/08

Revised 07/10