



2 MINUTE PEARLS

Printing to a Different Printer



- You can choose the printer that AHLTA prints to when needed.
- The printer must have previously been setup for your computer to use, then AHLTA can use that printer once selected.
- **Setting your default printer to “PDF Creator” and setting it up as directed can save you LOTS of TIME when moving drawings, documents and items into AddNote.**
- Remember to retrieve any printed materials immediately to protect the printed information and the privacy of the data.

Close Vital Signs

QQQCHCSITESTAB, SPOUSECARS F 30/817-13-4172 35yo F FM: DOB:02 Sep 1972

Folder List

- Appointments
- Telephone Consults
- Search
- New Results
- Co-signs
- Sign Orders
- Tools
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- QQQCHCSITESTAB, SPOU...
- Demographics
- Health History
 - Problems
 - Meds
 - Allergy
 - Wellness
 - Immunizations
 - Vital Signs Review
 - PKC Couplers
 - Readiness
 - Patient Questionnaire
 - BHIE Data Viewer
 - Army Readiness
 - OB Summary
- Lab
- Radiology
- Clinical Notes
- Previous Encounters
- Flowsheets
- Current Encounter

Encounter	101000020	101000024	100820870	100822579	1007867E
Date	03 Dec 2007 14:44	02 Nov 2007 15:18	06 Sep 2007 15:52	27 Aug 2007 11:00	14 Aug 2007 11:00
BP	110/68			120/60	114/67
HR					82
RR					
T	98.6				98.1
HT	60		66		60
WT	125		202		152
OD					
OU					
Corr/OS					
Corr/OD					
Corr/OU					
O2 Sat					SpO2: 97
PeakFlow					
Tobacco	No			No	Yes
Alcohol	No			No	Yes
Pain Scale				6/10	
BMI	24.41		32.6		29.69
BSA	1.529		2.009		1.661

Configuration:

- Date
- BP
- HR
- RR
- T
- HT
- WT
- Glucose
- Protein
- Ketones
- OS
- OD
- OU
- Corr/OS
- Corr/OD
- Corr/OU
- O2 Sat
- PeakFlow
- Tobacco
- Alcohol
- Entered By
- Pain Scale
- BMI
- BSA

Print Flowsheet Portion Print Entire Flowsheet

Selecting to print vital signs using the Flowsheets Module

Retrieving Vital Signs Information... DUFFIELD, CHARLES A. in Family Practice Clinic at Evans ACH Ft Carson, CO

start Inbox - Micros... 2 Internet Ex... DUFFIELD, CH... Microsoft Powe... 10:03 AM

DUFFIELD, CHARLES A.: Military Clinical Desktop - Flowsheets (Privacy Act of 1974/FOUO)

File Edit View Go Tools Actions Help

New Task... Vital Signs

Print

Print Preview

Printer Setup

Change Location

Change Password

Lock Ctrl+Z

Exit

Sign Orders

Consult Log

Patient List

CHCS-I

Registry Maintenance

Reports

Tools

Web Browser

QQQCHCSITESTAB, SPOL

Demographics

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Army Readiness

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Radiology

Clinical Notes

Previous Encounters

Flowsheets

Current Encounter

Select File/Printer Setup

AB, SPOUSECARS F 30/817-13-4172 35yo F FM: DOB:02 Sep 1972

Encounter	101086636	101008124	100820870	100822579	1007867E
Date	03 Dec 2007 14:44	02 Nov 2007 15:18	06 Sep 2007 15:52	27 Aug 2007 11:00	14 Aug 20
BP	110/68			120/60	114/67
HR					82
RR					
T	98.6				98.1
HT	60		66		60
WT	125		202		152
Glucose					
Protein					
Ketones					
OS					
OD					
OU					
Corr/OS					
Corr/OD					
Corr/OU					
O2 Sat					SpO2: 97
PeakFlow					
Tobacco	No			No	Yes
Alcohol	No			No	Yes
Pain Scale				6/10	
BMI	24.41		32.6		29.69
BSA	1.529		2.009		1.661

Configuration:

- Date
- BP
- HR
- RR
- T
- HT
- WT
- Glucose
- Protein
- Ketones
- OS
- OD
- OU
- Corr/OS
- Corr/OD
- Corr/OU
- O2 Sat
- PeakFlow
- Tobacco
- Alcohol
- Entered By
- Pain Scale
- BMI
- BSA

Print Flowsheet Portion

Print Entire Flowsheet

DUFFIELD, CHARLES A.: Military Clinical Desktop - Flowsheets (Privacy Act of 1974/FOUO)

File Edit View Go Tools Actions Help

Vital Signs

Options

Configuration:

- Date
- BP
- HR
- RR
- T
- HT
- WT
- Glucose
- Protein
- Ketones
- OS
- OD
- OU
- Corr/OS
- Corr/OD
- Corr/OU
- O2 Sat
- PeakFlow
- Tobacco
- Alcohol
- Entered By
- Pain Scale

Print Setup

Printer:

Name: HP LaserJet 2430 PCL 6 Properties...

Status: HP LaserJet 2430 PCL 6

Type: Microsoft Office Document Image Writer PDFCreator

Where: IP_192.168.74.76

Comment:

Paper:

Size: Letter

Source: Automatically Select

Orientation:

Portrait

Landscape

Network... OK Cancel

Demographics

Health History

Problems

Meds

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Immunizations

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PKC Couplers

Readiness

Patient Questionnaire

BHIE Data Viewer

Army Readiness

OB Summary

Lab

Radiology

Clinical Notes

Previous Encounters

Flowsheets

Current Encounter

Corr/OD

Corr/OU

O2 Sat

PeakFlow

Tobacco No

Alcohol No

Pain Scale

BMI 24.41

BSA 1.529

66 60

202 152

Print Flowsheet Portion

Print Entire Flowsheet

When the Printer Setup box opens, select the pull-down selected and then select your desired printer.

Important Note:
This makes a change to your computers default printer. Remember to go back and change the printer setting to your regular default printer when you are not in clinic.

Important Note:
To speed use of PDF Creator during clinic set it as your "default printer" if you use it a lot to transfer pictures, print outs, etc into notes.

DUFFIELD, CHARLES A.: Military Clinical Desktop - Appointments (Privacy Act of 1974/FOUO)

File Edit View Go Tools Actions Help

Refresh Open Appt New Appt Print Appts View Comments Cancel Transfer Providers Check-In Check-Out Ins. Form Undo Cancel Close Today+Incomplete

QQQCHCSITESTAB, SPOUSECARS F 30/817-13-4172 35yo F FM: DOB:02 Sep 1972

Folder List

Print

Printer: System Printer (PDFCreator) OK Cancel

Print Range

All Pages

Copies: 1

From: 1 To: 2

Status	Reason for Visit	FMP/SSN	CheckIn Time	Type
InProgress	Test case	20/000250000	12 Dec 2007 0903	ROUTINE APPT
InProgress	Preg	30/817134172	13 Dec 2007 1441	ROUTINE APPT

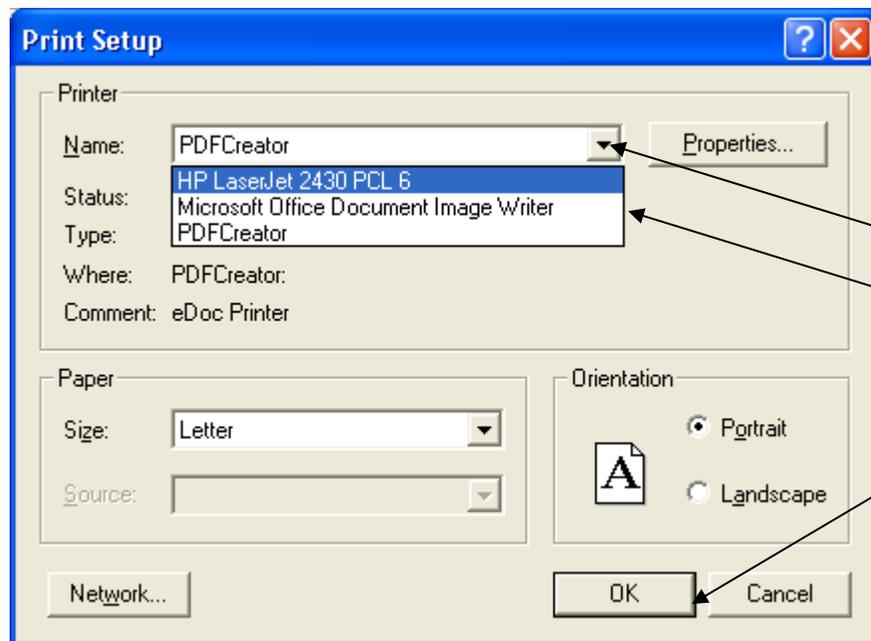
Now when you select to print, the printer you selected will either auto-print or pop up the printing window.

Important Note:
 See full paper on PDF Creator use which shows how you can set it up to by pass these steps. This allows you to click on the print icon and then just take a snapshot to cut the picture to put into AHLTA. It takes out about 7 clicks. Clicks and screens equal time.

Choosing your printer is a flexible option when printing within AHLTA.

As mentioned before:

This makes a change to your computers default printer. Remember to go back and change the printer setting to your regular default printer when you are done.



Return to the Printer Setup.
Select the pull-down menu
and select your default printer.



For More Information...



- AMEDD AHLTA Homepage
 - <https://www.us.army.mil/suite/page/406> (AKO password required)
- AHLTA Video Tutorials
 - <https://www.us.army.mil/suite/page/406> (AKO password required)
- 3.3 Web based training
 - www.navyahlta.com

I would appreciate any feedback or suggestions

you have for future **AHLTA 2 Minute Pearls**

2 Minute Pearls

Printing to a Different Printer
July 2008

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Please contact me at the following: