

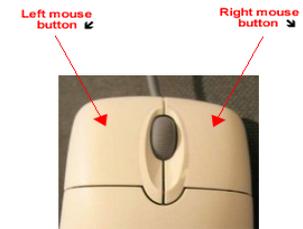


2 MINUTE PEARLS

Default Template Managing 'On-The-Fly' (AHLTA 3.3)



- Wondering how to Add and Remove items from your Default Encounter Template...Quickly and Easily?
- Now, you can. The only thing you have to remember is the '**Right Click Mouse Button**'

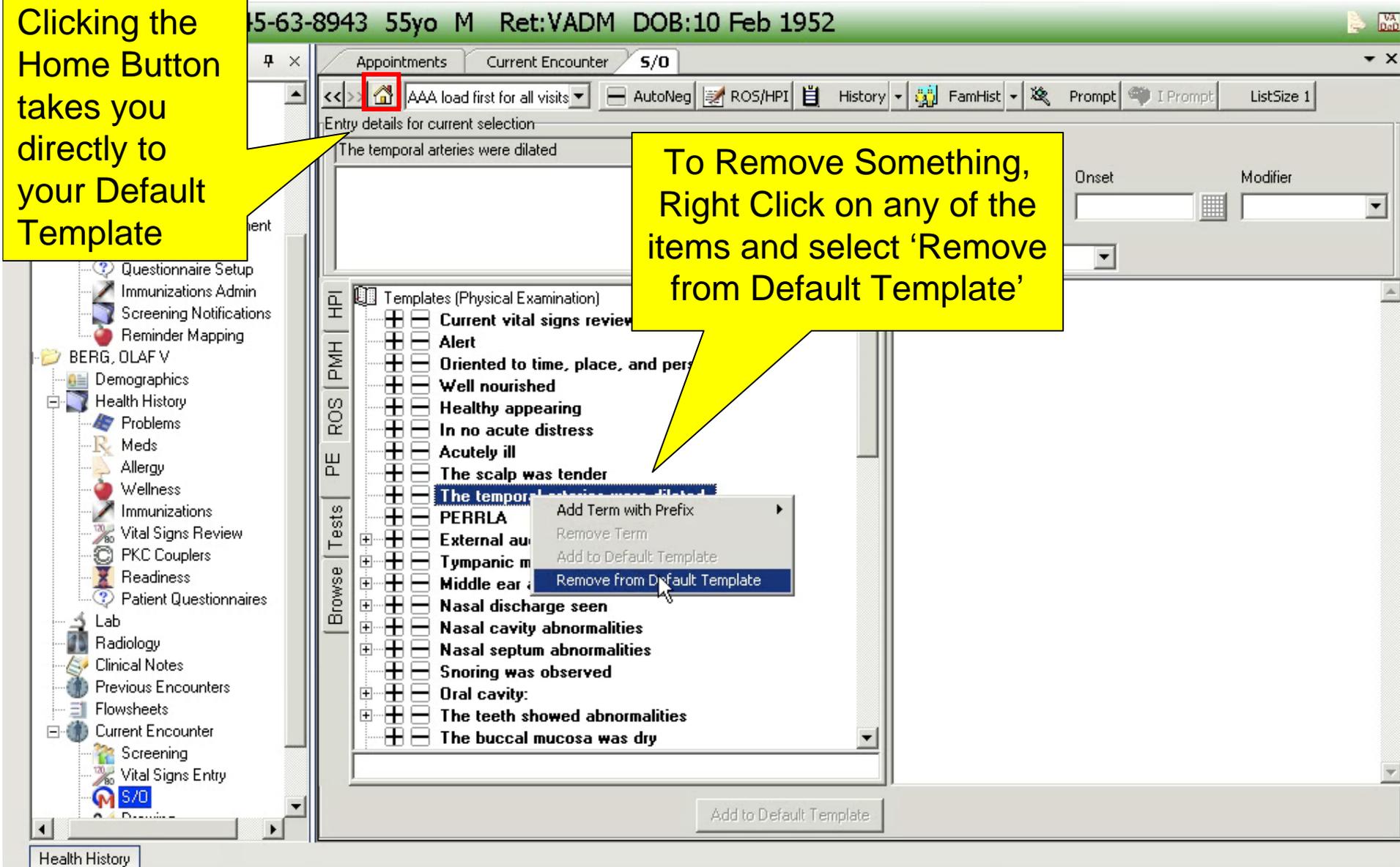


- Symptoms, History items, Physical Findings, Tests, Diagnoses, Orders, Procedures and Other Therapies can be added and removed quickly with just the Right Click Mouse Button.
- There's also a Home Button that takes you right to the template, as well.

Removing Symptoms, History, Physical Exam Findings, and Tests

Clicking the Home Button takes you directly to your Default Template

To Remove Something, Right Click on any of the items and select 'Remove from Default Template'



Adding Symptoms, History, Physical Exam Findings, and Tests

Clicking the Home Button takes you directly to your Default Template

5-63-8943 55yo M Ret:VADM DOB:10 Feb 1952

Appointments Current Encounter S/O

ami visit cold v2.0 AutoNeg ROS/HPI History FamHist Prompt IPrompt ListSize 1

Entry details for current selection

Headache

Templates (Diagnoses, Syndromes And Conditions)

- Feeling tired or poorly
- Fever
- Chills
- Headache**
- Sinus
- Earache
- Nasal
- Nasal
- Sneezing
- Sore throat
- Feeling congested in the chest
- Cough
- Coughing up sputum
- Nausea
- Vomiting
- Diarrhea

Context menu for 'Headache':

- Add Term with Prefix
- Remove Term
- Add to Default Template**
- Remove from Default Template

Add to Default Template

To Add something, find the item you want to add using Find Term, DxPrompt, Loading Other Templates, etc, then when you see it, select it by clicking on the word part (not the + or -, it will highlight blue) in this case 'Headache', then right click, and select 'Add to Default Template'. It will be added.

Adding and Removing Diagnoses

BERG, OLAF V 20/245-63-8943 55yo M Ret:VADM DOB:10 Feb 1952

Folder List: Reminders, Patient List, Questionnaire Setup, Immunizations Admin, Screening Notifications, Patient questionnaires, Lab, Radiology, Clinical Notes, Previous Encounters, Flowsheets, Current Encounter, Screening, Vital Signs Entry, S/O, Drawing, A/P, Discussion, Health History

1) From the Diagnosis Tab

2) Right Click on any item in either of the windows below to Add to your Default Template. Can also add a searched Diagnosis, from the window on the right.

Clicking the Home Button takes you directly to your Default Template

3) To Remove, highlight something, right click, and select 'Remove from Default Template'.

Diagnosis

ICD	Diagnosis
DxPron	250.00 DIABETES MELLITUS
Patient	368.8 Blurry

Templates / Search Results

ICD	Diagnosis
V72.31	Pelvic Exam (Internal)
486	PNEUMONIA
616.10	VAGINITIS
380.10	OTITIS EXTERNA
382.9	OTITIS MEDIA
380.4	CERUMEN IMPACTION
473.9	SINUSITIS
158.40	Patient Counseling:
079.99	VIRAL SYNDROME (NOS)
726.32	LATERAL EPICONDYLITIS (TENNIS ELBOW)
240.9	GOITER (DIFFUSE NONTOXIC)
250.00	DIABETES MELLITUS TYPE II

Buttons: Add to Default Template, Remove from Default Template

Removing and Adding Procedures

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1) From the Procedure Tab

2) Right Click on the item and select 'Remove from Default Template'

3) To Add something, search for it (using search or from your 'My Favorites List or from other templates), then select it, right click, and Click 'Add to Default Template'

Procedure

Standard Procedures (CPT's) Search Find Now
HCPCS & Durable Med Equip (DME)

Description of Procedures

- SCREENING PAP OBTAIN, PREP, CONVEY CERV/VAG SMEAR TO LAB Q0091
- Dr. Supervised Injection Intramuscular 90772
- Dr. Supervised Injection Intramuscular Antibiotic 90772
- Pulmonary Function Tests Peak Flow 94150
- Fiberoptic Examinations Sigmoidoscopy 45200
- Cerumen Removal 69210
- Cardiovascular Stress Test 93015
- Hydration 90760
- Additional Hour 90761
- avenous 90774
- Addit Sequential Push New Subst 90775

Add to Encounter

Removing and Adding Other Therapies

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The screenshot displays a medical software interface with a 'Folder List' on the left and a main content area. The 'Other Therapies' tab is highlighted in red. A context menu is open over the 'High Fiber' item, showing 'Add to Default Template' and 'Remove from Default Template' options. A search bar is visible below the tabs.

1) From the Other Therapies Tab

2) Right Click on the item and select 'Remove from Default Template'

3) To Add something, search for it, then select it, right click, and Click 'Add to Default Template'

Removing Orders

BERG, OLAF V 20/245-63-8943 55yo M Ret:VADM DOB:10 Feb 1952

Folder List: Patient List, Patient Registries, Reports, Tools, Template Management, List Management, Questionnaire Set, Immunizations Ad, Screening Notific, Reminder Mapping, BERG, OLAF V, Demographics, Health History, Problems, Meds, Allergy, Wellness, Immunizations, V, P, P, P, Lab, Radio, Clinic, Prev, Flows, Current Encounter, Screening, Vital Signs Entry, S/O, Drawing, A/P, Disposition

1) From the Order Sets Tab

2) Select the Order to be removed from the Default Template.

3) Right Click and select 'Remove from Default Template'

Priority ICD Diagnosis Chronic/Acute Type Priority Orders & Procedures

Diagnosis **Order Sets** Procedure Reminders Order Consults Order Lab Ord

Ordering Provider: USER, TEST

Select	Modify	Name	
<input type="checkbox"/>	<input type="checkbox"/>	HEMOGLOBIN A1C	Routine BLOOD
<input checked="" type="checkbox"/>	<input type="checkbox"/>	CHEST PA AND LATERAL	Routine

Save As Order Set
Add to Default Template
Remove from Default Template

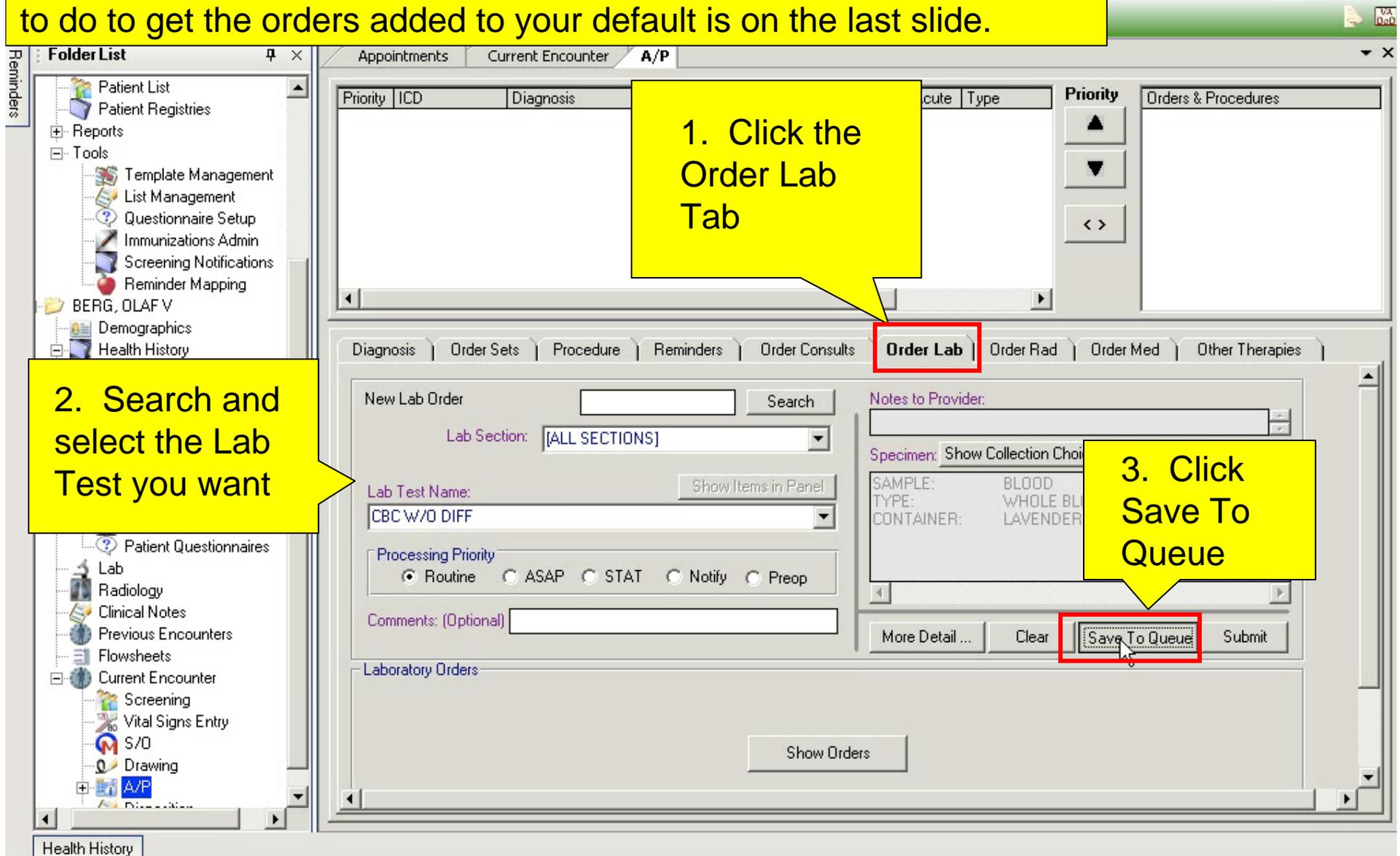
UnSelect All Select All Refresh Data Submit Add to Default Template Save as Order Set

Adding Orders: In the next series of slides, we will add orders. You can stop after each order or add a bunch, but the last step you have to do to get the orders added to your default is on the last slide.

1. Click the Order Lab Tab

2. Search and select the Lab Test you want

3. Click Save To Queue



Adding a Med

BERG, OLAF V 20/245-63-8943 55yo M Ret:VADM DOB:10 Feb 1952

Folder List: Patient List, Patient Registries, Reports, Tools, Template Management, List Management, Questionnaire Setup, Immunizations Admin, Screening Notifications, Reminder Mapping, BERG, OLAF V, Demographics, Health History, Radiology, Clinical Notes, Previous Encounters, Flowsheets, Current Encounter, Screening, Vital Signs Entry, S/O, Drawing, A/P

1. Click the Order Med Tab

2. Search for Medication, Enter Sig, Qty, and Refills

3. Click Save To Queue

Priority: ▲ ▼ <>

Orders & Procedures: CBC W/O DIFF

Diagnosis | Order Sets | Procedure | Reminders | Order Consults | Order Lab | Order Rad | **Order Med** | Other Therapies

Patient's Weight: Undefined

New Med Order: Search

Item Name: IBUPROFEN (MOTRIN) 800MG (U/D)--PO 800MG

Expand SIG

SIG: T1 PO Q6H PRN PAIN

Qty: 30 Max Days Supply Default Unit

Refills: 0 Maximum Start Date: 01-Oct-2007

Note to Provider:

Dispensing Location: CHCSII ITT Pharmacy

Comments: (Optional)

More Detail ... Clear **Save To Queue** Submit

Current Outpatient Medications

Show Orders

Adding a Radiology Study

BERG, OLAF V 20/245-63-8943 55yo M Ret:VADM DOB:10 Feb 1952

Folder List: Patient List, Patient Registries, Reports, Tools, Template Management, List Management, Questionnaire Setup, Immunizations Admin, Screening Notifications, Reminder Mapping, BERG, OLAF V, Demographics, Health History

Appointments | Current Encounter | **A/P**

Priority	ICD	Diagnosis
----------	-----	-----------

Priority: ▲ ▼ <>

Orders & Procedures: IBUPROFEN (MOTRIN) 800M, CBC W/O DIFF

Diagnosis | Order Sets | Procedure | Reminders | Order Consults | Order Lab | **Order Rad** | Order Med | Other Therapies

New Rad Order: Search

Rad Section: [ALL SECTIONS]

Procedure Name: CHEST, PA AND LATERAL

Clinical Impression:

Priority: Routine ASAP STAT Notify Preop

Notes to Provider:

Radiology Location: AHLTA Test Clinic

Immediate Reading

Comments: (Optional)

More Detail ... Clear **Save To Queue** Submit

Radiology Orders:

Show Orders

1. Click the Order Rad Tab

2. Search and select the Radiology Study, put a period as a place holder for the Clinical Impression, as this will 'AutoFill' with whatever you place here when ordering. And when ordering Rads, don't forget to check 'Modify'.

3. Click Save To Queue

Adding Orders: This Order Sets Tab is where you can add orders to your Default Template. The preceding slides were to show you how to get those orders listed on this screen. You can also pull from previously made order sets by loading the template first, and then selecting them as shown below.

1. Click the Order Sets Tab

2. Verify that the items you want to add are checked

3. Click Add to Default Template

Priority	ICD	Diagnosis	Chronic/Acute	Type	Priority	Orders & Procedures
					▲	IBUPROFEN (MOTRIN) 800M!
					▼	CBC W/O DIFF
					<>	CHEST, PA AND LATERAL

Select	Modify	Name	Details
<input checked="" type="checkbox"/>	<input type="checkbox"/>	CBC W/O DIFF	Routine BLOOD
<input type="checkbox"/>	<input type="checkbox"/>	HEMOGLOBIN A1C	Routine BLOOD
<input checked="" type="checkbox"/>	<input type="checkbox"/>	CHEST, PA AND LATERAL	Routine
<input checked="" type="checkbox"/>	<input type="checkbox"/>	IBUPROFEN (MOTRIN) 800MG (U/D)-PD 800MG	T1 PD Q6H PRN PAIN QTY 30

UnSelect All Select All Refresh Data Submit Add to Default Template Save as Order Set

Additional Suggestions

- The Default Template should be used for quick access to your commonly used items (symptoms, history, physical findings, tests, free text procedure notes) that not already on your favorite AIM form, to avoid redundancy.
- In A/P, add your most commonly used Diagnoses, All of your Procedures (to eliminate searching every time=wastes time), and some Other Therapies items that are useable.
- Order sets should contain most frequently ordered
 - Labs
 - X-rays
- Medications that are given for limited use (I.e. seasonal issues)
- Note: Long term medications should be renewed from medication list to avoid adding duplicate meds to patient's medication list.
- All this can now be done with a single 'Right Click'
- You can also now build full Templates now without having to be in a patient encounter first.

Video

USER, TEST: AHLTA (Privacy Act of 1974/FOUO) - Training System

BERG, OLAF V 20/245-63-8943 55yo M Ret:VADM DOB:10 Feb 1952

Folder List:

- Sign Orders
- Consult Log
- Patient List
- Patient Registries
- Reports
- Tools
 - Template Management
 - List Management
 - Questionnaire Setup
 - Immunizations Admin
 - Screening Notifications
 - Reminder Mapping
- BERG, OLAF V
 - Demographics
 - Health History
 - Problems
 - Meds
 - Allergy
 - Wellness
 - Immunizations
 - Vital Signs Review
 - PKC Couplers
 - Readiness
 - Patient Questionnaires
 - Lab
 - Radiology
 - Clinical Notes
 - Previous Encounters
 - Flowsheets
 - Current Encounter
 - Screening
 - Vital Signs Entry
 - S/O

Appointments | **Current Encounter**

Date: 26 Sep 2007 1030 PDT Status: **In Progress** Treatment Facility: **CHCSII ITT Facility**
 Primary Provider: **USER, TEST** Type: **ACUT\$** Clinic: **CHCSII Test Clinic**
 Patient Status: **Outpatient**
 Reason for Appointment: Cold and Flu

AutoCites Retreshed by USER, TEST @ 01 Oct 2007 0752 PDT

Problems Chronic: • Blurry vision	Family History No Family History Found.	Allergies • SHELLFISH (P-EPHED HCLBR-PHENIR MAL) Anaphylaxis
Other PMHs No Other PMHs Found.	Social History No Social History Found.	Procedures No Procedures Found.

Active Medications

Active Medications	Status	Sig	Refills Left	Last Filled
TYLENOL #3(OR SUBT)--PO TAB	Active	TAKE 1 TABLET BY MOUTH NR THREE TIMES A DAY WITH FOOD AS NEEDED FOR PAIN Quantity 30 Refills 0		Not Recorded

Screening
Vitals
S/O
Drawing
A/P
Disposition

Health History

Date Created: 10-01-2007, Date Last Loaded: 10-01-2007, Times Loaded: 13

USER, TEST in CHCSII Test Clinic at CHCSII ITT Facility

Start USER, TEST: AHLTA (Pri... Camtasia Studio - Untitle... 8:06 AM

AMEDD AHLTA Program Office
 "Enhancing The Excellence Of Military
 Health Care"



For More Information...



- AMEDD AHLTA Homepage
 - <https://www.us.army.mil/suite/page/406> (AKO password required)
- AHLTA Video Tutorials
 - Currently: <https://www.us.army.mil/suite/page/406> (AKO password required)
 - Future: <http://www-nmcp.mar.med.navy.mil/AHLTA/AHLTA%20Training%20Tools/index.html>
- I would appreciate any feedback or suggestions you have for
- future **AHLTA 2 Minute Pearls**. Please contact me at the following:
 - **LTC Ron Moody, MD (AHLTA Program Office)**
Email: Ron.Moody@us.army.mil